

Town of Northport

Select Board Meeting

December 23, 2024 @ 6:15 pm

Chair: Jeanine Tucker

Vice Chair: Breanna Pinkham Bebb

Municipal Officer: Molly Schauffler

Town Administrator: James Kossuth

Finance Director: Vicki Eugley

Road Commissioner: Amon Morse --
approved absence

NVC Representative: Janae Novotny –
approved absence

Present: Jeanine Tucker, Breanna Pinkham Bebb, Molly Schauffler, James Kossuth, Vicki Eugley, Amanda Austin.

Citizen Concerns: None at this time.

Town Office/ Community Center Project: Amanda Austin, 2a architects, reported on the project status and the cost estimate based on the 50% design drawings. She explained various design choices and options, and the costs and benefits of each, including insulation systems; metal roof vs asphalt shingles; and the sprinkler system.

The Board discussed the timing for the rest of the project, when to put it out to bid, when to have funding in place, and when to engage bond counsel.

Northport Village Corporation: No report.

Road Commissioner: Kossuth reported that he had received a complaint about excessive sanding and salting on the Bluff Road hill, which he had passed on to Morse. Kossuth also reported that he had received an inquiry as to when the new 25mph signs would be installed on Bluff Road and Shore Road, which Kossuth also passed on to Morse.

Town Administrator: New Town Office / Community Center update: Kossuth presented the Board with several options for an outdoor sign for the Town Office. The Board reviewed the options and provided Kossuth with some guidance on a sign design.

Kossuth reported that he and other staff had visited the property at 555 Atlantic Highway to see if it would be a suitable temporary office location. He also provided the Board with photos that he had taken at the Point Lookout warehouse, VFW, and 555 Atlantic Highway, so they could see the various possibilities. The Board instructed Kossuth to look further into the Point Lookout warehouse location.

Draft FOAA Policy revisions: Kossuth presented the Board with an updated FOAA (state public records law) policy, which he had drafted based on conversations with the State FOAA Ombudsman's Office, and which the FOAA Ombudsman had reviewed.

Tucker moved to adopt the FOAA policy as revised, seconded by Pinkham Bebb. Board voted 3-0, motion passed.

Minutes: Kossuth presented the Board with draft minutes for December 9. The Board approved the minutes with corrections.

Tax Collector: Property tax foreclosure updates: Kossuth reported that the Town had foreclosed on eight properties on December 13 for non-payment of 2022 property taxes. The Board discussed next steps for several of the parcels and instructed Kossuth to investigate the possibility of selling some of the undeveloped parcels.

Finance Director: Eugley provided the Payroll & Accounts Payable warrants to the Board for review and approval. The Board approved and signed the Payroll & Accounts Payable warrants.

Unfinished Business: None at this time.

New Business: None at this time.

Adjourn: *Pinkham Bebb moved to adjourn at 7:57pm, seconded by Tucker. Board voted 3-0, meeting adjourned.*

Respectfully submitted by,

James Kossuth, Town Administrator