

**TOWN OF NORTHPORT
HEATING FUEL SPECS
2024-2025**

The Town of Northport is accepting bids for heating fuel and furnace maintenance for the 2024-2025 heating season.

1. Bids shall include the price per gallon and the term of the contract.
2. Bids will include #2 heating fuel for the Town Office, Beech Hill Road Fire Station, Bluff Road Fire Station, and General Assistance heating cases.
3. Fuel supply will be based on 3,000 gallons and will not incur a penalty for usage either under or over that amount.
4. Bids shall also include any delivery fees or costs not included in the quoted price.
5. The Town has three furnaces that require annual maintenance: one each at the Town Office and Fire Station (16 Beech Hill Road); and one at the Bluff Road Fire Station (533 Bluff Road).
6. The Town will pay bills monthly by invoice, through the Town warrant process.
7. Deliveries shall be on an automatic schedule for the Town Office and both Fire Stations. General Assistance shall be as needed or as close to the Northport delivery day as possible.
8. Bids will cover the July 1, 2024, through June 30, 2025, budget year.
9. The contractor must provide a copy of general liability in the amount of six hundred thousand dollars (\$600,000.00), worker's compensation insurance or a letter from the State showing sole proprietor status, and a W-9 form prior to beginning work.

Sealed bids must be marked "Heating Fuel" and received in the Town Office, 16 Beech Hill Road, Northport, ME, 04849, by NOON on Friday, February 23, 2024, and will be reviewed for completeness only. The bid will be awarded at the Select Board meeting on Monday, February 26, 2024, after 6:15 pm at the Town Office. The Select Board reserves the right to waive informalities and technicalities; to accept or reject any part of, or all of, each bid proposal; to negotiate a revised Scope of Services and/or fee, and to accept a proposal which the Town, in its sole, exclusive judgment, deems to be in the best interest of the Town. Please contact Town Administrator James Kossuth at 338-3819 x6 or administrator@northportmaine.org with any questions.