

Town of Northport  
Select Board Meeting  
May 22, 2023 @ 6:04 pm

Chair: Shelly Patten  
Vice Chair: Jeanine Tucker  
Municipal Officer: Breanna Pinkham Bebb  
Town Administrator: James Kossuth

Finance Director: Vicki Eugley  
Town Clerk: Amy Eldridge  
Road Commissioner: Amon Morse-Approved absence  
NVC Representative: Jeffrey Wilt

**Present:** Shelly Patten, Jeanine Tucker, Breanna Pinkham Bebb, James Kossuth, Vicki Eugley, Amy Eldridge, Jeffrey Wilt, Celine Bewsher.

**Citizen Concerns:** Nothing at this time.

**Northport Village Corporation (NVC):** Wilt reported the NVC is in the middle of budgeting for 2024. A Public Hearing on the NVC Zoning Ordinance will be May 27. They will do the Donuts and Dialog again this summer: July 1, 2023 is on the budget and the process, July 22, 2023 will be the topic of utilities, and August 19, 2023, will focus on key priorities for 2024. Wilt also reported that the moratorium has been extended another 6 months for any new sewer connections.

**Road Commissioner:** Nothing to report at this time.

**Town Administrator**

**Community Resilience Partnership Planning:** Kossuth reported he has been working with Molly Schaffler and Celine Bewsher on infrastructure grants. Kossuth explained the Town will need to complete a community resilience self-evaluation, review a list of community actions, and have a public workshop. They would like to have a workshop on June 12, 2023. If the Town completes these steps, and the Select Board adopts a resolution committing to participate in the partnership before July 7, 2023, the Town will be eligible for funding in this round of grants. Bewsher, chair of the NVC Infrastructure Committee, provided the Board with a summary of the actions that the Village has completed already. She has spoken with Janae Novotny, NVC President, about having a public meeting in the Village before June 12, 2023.

**Certified property value ratio declaration:** Kossuth reported the Town of Northport's certified ratio of the Town's own assessed value to the State's estimated value is 63%. The certified ratio is supposed to be above 70%, and if the Town is under 70%, the State strongly recommends a revaluation. The Town has started budgeting for a revaluation in the next few years.

**Recycling public meeting follow-up:** Kossuth reported Karen Gleeson reached out to Ecomaine and they stated they would take the Town's recycling, but the Town would need to get the recycling transported to Ecomaine in Portland, which is what DM&J is currently doing. He stated that he and Gleeson will be doing some field work this summer to determine other options, assuming the Town votes at the Town Annual Meeting to continue recycling.

**Subdivision fee schedule revision:** Kossuth provided the Board with the updated Northport Fee Schedule for the Subdivision Ordinance to review. The Board reviewed and approved the updated fee schedule, to be effective if the revised Subdivision Ordinance is enacted at the Town Meeting.

**MMA Cyber Security Acceptable Use Policy:** Kossuth provided the Board with a Cyber Security Acceptable Use Agreement. The Board reviewed the agreement and provided feedback. The Board authorized purchasing a new laptop for the Finance Director.

**Revocable License, 545 Shore Road:** Kossuth reported that he has not yet received the septic design for 545 Shore Road for review. The Revocable License will not be signed until the property owner has submitted the septic design and had it approved by the Local Plumbing Inspector.

Spirit of America Award resolution: Kossuth provided the Municipal Resolution to the Board for the Spirit of America Award that will be presented to Peter B. Simpson for his commendable years of service to the Town.

Waldo County Emergency Medical Services Agreement: Kossuth provided the Waldo County Emergency Medical Services agreement to the Board to review and sign. The Board approved and signed the Waldo County Emergency Medical Services Agreement.

Federal Emergency Management Agency (FEMA): Kossuth reported he heard back the Army Corps of Engineers and they need additional documentation on the repairs the Town did to Bog Road after the 2021 Halloween storm. Kossuth will provide updates on the progress when available.

**Town Clerk:** Nothing to report at this time.

**Finance Director:** Egley provided the Payroll & Accounts Payable warrants to the Board for review and approval. The Board approved the Payroll & Accounts Payable warrants. Egley also provided an update on the Fidelity and Vanguard accounts.

***Pinkham Bebb motioned to have Egley transfer \$250,000.00 to Fidelity Investments and purchase a \$250,000.00 Certificate of Deposit from Fidelity Investments pursuant to the Town's Investment Policy, seconded by Tucker, Board voted 3-0, motion passed.***

Egley suggested updating the Town's Employee Policies and Procedures to include and approve the new retirement plan at the June 12, 2023 Board meeting.

**Old Business:** None at this time.

**New Business:** Kossuth provided a notice to the Board, prepared by Town Attorney Bill Kelley, about the Dangerous Building Hearing. The tentative date listed on the notice was July 10, 2023. The Board reviewed the notice and provided Kossuth with feedback.

***Pinkham Bebb motioned to have the Dangerous Building Hearing on July 10, 2023, Tucker seconded the motion. Board voted 3-0, motion passed.***

***Patten motioned to enter Executive Session at 6:59 pm per M.R.S.A. § 405(6)(A), for discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of a public official, seconded by Pinkham Bebb. Board voted 3-0, motion passed.***

***Patten motioned to return to regular Session at 7:10 p.m., seconded by Tucker. Board voted 3-0, motion passed.***

No action was taken.

**Adjourn:** Tucker motioned to adjourn the meeting at 7:11 p.m., seconded by Patten. Board voted 3-0, motion passed.

Respectfully submitted by,

Amy Eldridge