

Town of Northport
Select Board Meeting
April 10, 2023 @ 6:04 pm

Chair: Shelly Patten
Vice Chair: Jeanine Tucker
Municipal Officer: Breanna Pinkham Bebb
Town Administrator: James Kossuth

Finance Director: Vicki Eugley
Town Clerk: Amy Eldridge
Road Commissioner: Amon Morse-approved absence
NVC Representative: Jeffrey Wilt- not present

Present: Shelly Patten, Jeanine Tucker, Breanna Pinkham Bebb, James Kossuth, Vicki Eugley, Amy Eldridge, Reeves Gilmore, Tracey Wellman from DM&J Waste.

Citizen Concerns: None at this time.

Public Hearing: Proposed amendments to Special Amusement Ordinance- *Patten motioned to open the Public Hearing at 6:38 pm., seconded by Pinkham Bebb, Board voted 3-0, motion passed.*

Kossuth provided the Board with the proposed revisions to the Special Amusement Ordinance and discussed the changes. Patten asked for any questions or concerns from the public, hearing none *Patten motioned to close the Public Hearing at 6:39 pm, seconded by Pinkham Bebb. Board voted 3-0, motion passed.*

Tucker motioned to approve the proposed amendments to the Special Amusement Ordinance, seconded by Patten. Board voted 3-0, motion passed.

Bid Opening: Kossuth provided the Board with three bids submitted for recycling services from DM&J Waste, Inc., Malcolm McGraw WFT, and Hakuna Services, Inc. Wellman answered the Board's questions about tonnage, tipping fees, and fuel charges.

After reviewing and discussing the merits of the three bids, *Patten motioned to accept the contract for recycling services to DM&J Waste, Inc., seconded by Tucker. Board voted 3-0, motion passed.*

Planning Board: Town Planning Board Chairman, Reeves Gilmore provided the Board with proposed revisions to the Subdivision Ordinance. He explained the proposed revisions and changes to the fee schedule. Gilmore thanked Kossuth for his assistance and will bring back comments or concerns provided by the Board to the Planning Board. Once the Planning Board approves the revisions, there will be a public hearing so that the revisions can be voted on at the Town Meeting in June. The Board thanked Gilmore for all that he and the Planning Board have done for the Town.

NVC: Not present.

Road Commissioner: Not present.

Town Administrator:

Town Administrator Annual report: Kossuth provided the Board with his Annual Report for review. The Board provided Kossuth with feedback. The Board discussed a dedication page for the annual report.

2a architects Town Office design proposal cost estimate: Kossuth provided the Board with the contract for engineering assessment services from 2a architects, llc. The Board reviewed the contract, discussed changes, and approved the contract.

Assessor's annual quarterly review results: Kossuth provided the Board with the Assessor's annual quarterly results provided by RJD Appraisals for review. The Board reviewed and discussed the results.

CMP pole attachment license for flags: Kossuth reported he found the CMP pole agreement for the flags. He spoke with Town attorney, Bill Kelly and the Town's insurance company, which concluded the Town would need to have volunteers hanging flags sign a waiver of liability. Kossuth will draft the waiver and submit it to the Board for review at a future meeting.

Kossuth spoke to GWI about the shed needed on Horse Jockey Lane. GWI is concerned that they will need to do too much site preparation before installing the shed. GWI would like to look at space at the Town's salt and sand garage on Route 1. The Board agreed that Morse could show GWI the site to see if there would be a location there that would be adequate for the shed and not be in the way of plowing and sanding vehicles.

Maine Housing Assistance Fund: The Maine Housing Authority has an assistance fund with covid grant money that allows the State to distribute funds to home-owners who are delinquent on taxes. The Town would need to approve the general agreement to receive funds from the State. The Board approved the agreement.

Town Clerk: Town Election hours: The Board was provided with details from past elections and agreed the Town election hours will be 8am to 4pm on June 17, 2023.

Minutes: Eldridge provided the minutes for March 27, 2023 to the Board to review. The Board approved the March 27, 2023 minutes with corrections.

Financial Officer: Eugley provided the Board with Payroll & Accounts Payable warrants for signatures and review. The Board approved the Payroll and Accounts Payable warrants.

Pinkham Bebb motioned to fund a Fidelity account with \$250,000.00 from the general fund for the Town Finance Director Eugley to choose the best 6 month fixed instrument rate, seconded by Tucker. Board voted 3-0, motion passed.

Old Business: None at this time.

New Business: *Under motion of Patten, seconded by Tucker, the Board voted 3-0 to enter Executive Session at 7:27 pm, pursuant to 1 M.R.S.A. § 405(6)(A), for discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of a public official. Motion passed.*

Under motion of Patten, seconded by Tucker, the Board voted 3-0 to return to regular session at 7:45 pm. Motion passed.

No action taken.

Budget meeting will be April 20, 2023

Adjourn: *Pinkham Bebb motioned to adjourn the meeting at 7:46 pm, seconded by Patten. Board voted 3-0, motion passed.*

Respectfully submitted by,

Amy Eldridge