

Town of Northport
Winter Road Maintenance (Plowing & Sanding)
Specifications 2023-2026

The Town of Northport has two winter plowing contracts; one for winter road maintenance, plowing and sanding Northport Roads; and another contract for plowing, sanding and shoveling, where needed, the Town Office parking lot; Beech Hill and Bluff Road Fire Station parking lots; Nebraska Road to the Transfer Station and the Transfer Station area; and plowing and sanding the Edna Drinkwater School. The same contractor WILL NOT be awarded both contracts.

Specifications:

1. These specifications for winter road maintenance shall be for the winter seasons of 2023-2024; 2024-2025; 2025-2026. The season shall run from October 15th through April 30th each year.
2. The Contractor shall furnish proof of public liability and property damage insurance in the amount of \$1,000,000. The Contractor shall also show proof of worker's compensation insurance. The Contractor must show proof each year that this insurance is in force before the start of the winter plowing season.
3. There are a total of 32 miles of roads to be plowed and sanded. The Contractor shall remove snow, slush, and ice from Town ways, intersections and all school bus turnarounds. This will include dirt roads and some roads within the Northport Village Corporation area (Bayside), but excludes Nebraska Road leading up to the Transfer Station. If ice is present, the Contractor shall put down sand as needed. (See attached sheet for Bayside roads.)
4. The Contractor shall commence plowing and sanding operations when snow on roadways has reached a depth of ½ inch of wet snow or 1 inch of dry snow. Snow removal operations will continue until all Town roads are cleared of snow to the outside of the shoulders during each storm. During severe or heavy snowfalls, plows will be operated continuously to maintain two-way traffic on all Town roads. After the heavy snow has ended, the Contractor will plow all roads to the outside of the shoulders. All drifting snow and snowbanks, especially at intersections, must be pushed back at least one foot (1') from the edge of the pavement.
5. The Road Commissioner shall set the priorities in plowing and sanding operations of primary and secondary roads to be followed by the Contractor. The Contractor shall check each road, including dirt roads, for additional plowing and sanding where needed.
6. Sanding will consist of applying a sand/salt mixture to Town roads to prevent unsafe conditions caused by the build-up of ice and snow. All Town roads are to be sanded as needed with particular attention to hills, curves and intersections, and pre-treated at the discretion of the Road Commissioner. The Town will provide a sand/salt mixture in sufficient quantity to allow the Contractor to sand the roads properly. When snowbanks become so high they impede traveling, or cause a safety issue, they shall be pushed back further or removed by the Contractor.
7. Contractor assumes all responsibility for damage to property and personal injury resulting from work done under this contract. All safety measures, including but not limited to flashing lights on vehicles, safety vests, caution cones, etc., are the responsibility of the Contractor.

8. The Town will pay the annual contract price in seven (7) monthly installments as follows: ½ the monthly amount for the months of October and April; and the full monthly amount for the other five (5) months: November, December, January, February and March. Payment will be made after the first Select Board meeting of each of these months.
9. Subject to inspections by the Town's Road Commissioner, or other authorized Town official, the Contractor agrees to furnish at least four (4) serviceable pieces of snow removal equipment plus sufficient reserve equipment, at least two (2) pieces, to compensate for mechanical breakdowns. The Contractor shall have at least one (1) operable plow truck over 26,001 GVW prior to the start of the contract and at all times during the contract. The Contractor must have at least four (4) vehicles at a minimum plowing and sanding during each storm. During heavy snowstorms, all vehicles shall be out plowing. Each vehicle must be the proper size for plowing roads and be in good working condition. The Contractor shall furnish all equipment and labor necessary to complete the work detailed under this contract.
10. The Contractor has the right and duty to supervise and control his/her own employees, agents and equipment. The Town Road Commissioner and Select Board have the right to inspect road maintenance operations and notify the Contractor of any problems, errors, or non-performance. The Road Commissioner or Town Administrator may order the work to be done in a satisfactory manner in the event of any problems.
11. In the event that the Town's Road Commissioner is awarded the contract, the Town Administrator shall oversee work done under this contract.
12. If a fuel surcharge is applied, it shall be the difference of the amount over \$7.00 per gallon of fuel, split between the Town and the Contractor. Fuel receipts are required for the surcharge to be split.
13. The Contractor will not store vehicles, equipment, fuel or any other hazardous materials in the Town Sand and Salt Garage, or on the property, except by the permission of the Road Commissioner.
14. The Contractor must have the ability to communicate with all of his/her vehicles, the Road Commissioner, the Fire Chief, and the EMS Chief, either by two-way radio or cell phone.
15. The Contractor will address problems as soon as notified of them by the Road Commissioner or Town office personnel.
16. The road down into Saturday Cove shall remain open until the floats have been removed, generally the end of November.

These specifications shall become part of the plowing contract. Bidders are encouraged to meet with the Road Commissioner, Amon Morse, 322-3331.

Bids are due at the Northport Town Office, 16 Beech Hill Road, Northport, Maine, 04849, by NOON on Friday, March 24, 2023, and will be reviewed for completeness only. The bid will be awarded at the Select Board meeting on Monday, March 27, 2023, after 6:00pm.

The Select Board reserves the right to waive formalities, to negotiate a revised Scope of services and/ or fee, and to reject any and all proposals should it be deemed in the best interest of the Town.

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Bayside Roads for Plowing

- Cross Street
- Bayside Road – George Street – Shore Road
- Broadway – Bay Street from Maple Street to Sea Street – Sea Street
- Clinton Avenue between Bluff Road and Broadway
- Griffin Street between Bluff Road and Broadway
- Main Street between Bluff Road and Broadway
- Maple Street between George Street and Broadway
- The “loop” of lower Main and Maple Streets in Ruggles Park
- Connector between lower Main Street and Park Row
- Park Row
- Cobe Road

**Town of Northport
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 Equipment List**

MAKE	YEAR	SIZE (GVW)	MODEL	PLOW MAKE	PLOW TYPE	# / LENGTH OF WINGS