

Town of Northport
Select Board Meeting
June 27, 2022 @ 6:03 pm

Chair: Shelly Patten

Vice Chair: Jeanine Tucker

Municipal Officer: Breanna Pinkham Bebb

Town Administrator: James Kossuth

Finance Director: Vicki Eugley

Town Clerk: Amy Eldridge

Road Commissioner: Amon Morse

NVC Representative: Jeffrey Wilt

Present: Shelly Patten, Jeanine Tucker, Breanna Pinkham Bebb, James Kossuth, Vicki Eugley, Amy Eldridge, Amon Morse, Charlie Emerson from All States Construction, Jeffrey Wilt, Dana Kennedy, Jeff Perry, Anne Perry, Mark Lynch, Davis Saltonstall, and Tessa Rosenberry.

Municipal Officers:

Pinkham Bebb motioned to elect Michelle “Shelly” Patten as Chair for 2022-2023, seconded by Tucker, Board Voted 2-0, Patten abstained, motion passed.

Pinkham Bebb motioned to elect Jeanine Tucker as Vice Chair for 2022-2023, seconded by Patten, Board voted 2-0, Tucker abstained, motion passed.

Citizen Concerns: None at this time.

Planning Board: Kossuth reported Dana Kennedy was present to be appointed as a new member of the Planning Board. Kennedy introduced himself and provided the Board with his background and qualities that he will bring to the Planning Board.

Tucker motioned to accept Dana Kennedy as a member of the Planning Board, Pinkham Bebb seconded the motion. Board Voted 3-0, motion passed.

Transfer Station: Davis Saltonstall and Tessa Rosenberry from ScrapDogs Community Compost introduced themselves and explained the service that they will be providing for the Town of Northport at the Transfer Station. They stated everything might be set up at the Transfer Station by the second week of July. Kossuth provided the Board with a copy of the contract to review and approve. The Board thanked Saltonstall and Rosenberry for all of the information they have provided and approved the contract.

Bid Opening: Kossuth provided the Board with the road paving bids to review for Saturday Cove Road, Prescott Hill Road, Rocky Road, Knights Pond Road, and Bluff Road.

Charlie Emerson from All State Construction answered questions about their bids. He stated the end of July into August is when they would be able to start and the jobs would be done before October 15, 2022. The Board reviewed the bids, and determined additional funds would be needed. Eugley provided the Board with funding options.

Tucker motioned to table the decision until the next Select Board meeting on July 11, 2022, to see if excess road funds from FY2022 are available to put toward road paving projects, seconded by Pinkham Bebb. Board Voted 3-0, motion passed.

Northport Village Corporation (NVC): Wilt reported last Saturday, June 25, 2022, they had a public meeting that went over the proposed Zoning Ordinance. He explained that one of the changes in the Zoning Ordinance

was adding a Design Review Advisory Group for the Historic District. Due to opposition over the Design Review Advisory Group, the Overseers removed that change.

NVC is going to hold “Donuts and Dialog” sessions again this summer, which is an opportunity for Overseers to talk with people in the Village about current events. The dates for Donuts and Dialog will be July 2, 2022, July 16, 2022, and July 30, 2022. He also stated the playground is under construction and should be done tomorrow, June 28, 2022.

Road Commissioner: Morse reported there was part of a tree that came down in the Village. Part of the remaining tree is near the Northport Village Corporation Library, so Morse contacted a tree company to cut it down. Morse also met with Pete Coughlan from the State Department of Transportation about the Priest Road drainage and there were some helpful takeaways.

Town Administrator:

Department Of Transportation (DOT): Kossuth provided additional information on the meeting Road Commissioner Amon Morse, Village Agent Bill Paige, and himself had with Pete Coughlan from the DOT. They spoke to him about more signs and speed limits for the Town of Northport. They went over the DOT road maps for Bog Road, Priest Road and Flanders Road, where there is a section of the road that is not discontinued but is not maintained by the Town. They talked to Coughlan about Road System Management Software (RSMS) and depending on the simplicity of the program will determine if the Town wants to use the RSMS.

Central Maine Power (CMP): Kossuth reported the Town received an Application for Pole Location from CMP. The poles are on Rocky Road in Northport near the Woods Road intersection. Kossuth provided the agreement to the Board for review and approval. Upon review the Board approved the agreement.

Beech Hill Cemetery maintenance proposal: Kossuth reported he spoke with Thomas Stevens, who performed maintenance on headstones in the Beech Hill Cemetery in the past. He was called to fix a stone and while in the Cemetery, he noticed a few stones that need repair and said he could fix them for around \$4,500.00. Vicki will research the availability of funds in the Cemetery Special Reserve Fund and Kossuth will speak with Mr. Stevens to get a detailed explanation of services.

Veterans of Foreign War: Kossuth reported he spoke with Herman Littlefield, from the Northport Veterans of Foreign Wars (VFW Post 6131). Littlefield is looking to receive funding for flags to be put up on electrical poles in the Town of Northport. Tucker explained that Mr. Littlefield has been informed that the Town needs a written request submitted annually, so the Town can incorporate the request into the budget under Social Services. Kossuth said he would follow up with Littlefield.

Investment policy proposal: Kossuth reported that he went to a Mid Coast Managers Meeting sponsored by First National Bank (The First), where The First asked whether the Town had considered investing some of its reserves or fund balances. Eugley and Kossuth met with The First about financial options for the Town of Northport. Kossuth provided the Board with financial information that The First provided to review. Eugley reported that the Town would need to have an Investment Policy set up first before the Town could invest. The Board would like to put together an Investment Committee for the Town. Kossuth will post a notice that the Town is looking for interested Investment Committee members.

Great Works Internet (GWI): Kossuth reported GWI needs to construct an equipment shed and they suggested the end of the parking lot at the Town Office. They are looking for a spot that is on Town owned property close to Route 1. The Town owns property at the sand/salt shed on Route 1, Beech Hill Road sand/salt shed and the Town Office. The board recommended the sand/salt shed on Beech Hill Road.

GWI sent the Town a copy of a service agreement for Town internet. Kossuth provided the Board with the agreement and the cost difference between Consolidated Communications and GWI. Kossuth provided current

Consolidated Communications contract information with the Board and stated the Town gets 80 megabits coming into the building but with the firewall the amount decreases to 40 megabits. The GWI service would guarantee 100 megabits.

Town Clerk: Eldridge provided the March 28, 2022 and April 19, 2022 minutes to the Board to review. The Board approved the minutes for March 28, 2022 and April 19, 2022 with corrections. Eldridge provided the Board with a list of individuals that are willing to be appointed to Town Positions. ***Patten motioned to approve the appointments of all who requested to serve the Town of Northport, second by Tucker. Board voted 3-0, motion pass. See Appendix A***

Finance Director: Eugley provided the Payroll and Accounts Payable Warrants to the Board for review and signature. The Board approved the Payroll and Accounts Payable Warrants.

Old Business: Kossuth spoke with Tim Patten, the Transfer Station Supervisor, about Demo Disposal Fees. Patten stated he trusts the Board's judgement on the fees. Kossuth provided the Board with the Trash Du Jour fee schedule and possible increases. The Board reviewed and discussed increases and approved new prices for Demo Disposal that will go into effect as of August 1, 2022, to give the public a 30 day notice.

New Business: None at this time.

Under motion of Shelly Patten, seconded by Tucker, the Board voted 3-0 to enter Executive session at 8:17 pm per M.R.S.A. Title 1, §405 (6)(f) to discuss Property tax poverty abatement, motion passed.

Under motion of Shelly Patten, seconded by Tucker, the Board voted 3-0 to return to regular session at 8:25 pm, motion passed.

No action taken

Adjourn: ***Pinkham Bebb motioned to adjourn the meeting at 8:30 pm, seconded by Patten. Board voted 3-0, motion passed.***

Respectfully submitted by,

Amy Eldridge

Appendix A

The following positions shall be appointed:

- Addressing Agent – Term of one year – Toupie Rooney
- Animal Control Officer – Term of one year – Heidi Blood
- Attorney for the Town – Term of one year – Bill Kelly
- Code Enforcement Officer – Term of one year – Toupie Rooney
- Deputy Animal control Officer – Term of one year – Herman Littlefield
- Deputy Town Clerk – Term of one year – Robin Coombs
- Deputy Registrar – Term of one year – Robin Coombs
- Election (ballot) Clerks – Robin Coombs – Term until 2024
 - Paul Sheridan – Term until 2024
 - Sandy Wallace – Term until 2023
 - Karen Young – Term until 2023
- Emergency Management Director – Term of one year – Peter Simpson

- Excise Tax Collector – Term of one year – Robin Coombs
- Finance Director – Vicki Eugley
- Fire Chief – Term of one year – Paul Rooney
- General Assistance Administrator – Term of one year – James Kossuth
- Harbor Master – Term of Two Years effective December 1 – Scott Munroe
- Health Officer – Three year term – (Title 22 451(4)) –Peter Simpson
- Inland Fisheries Agent – Term of one year – Robin Coombs
- Motor Vehicle Agent – Term of one year – Robin Coombs
- Plumbing Inspector – Term of one year – Toupie Rooney
- Registrar of Voters – Term of two years – Amy Eldridge
- Tax Collector – Term of one year – Amy Eldridge
- Town Clerk – Term of one year – Amy Eldridge
- **Planning Board Members – Staggered Terms of three years –**
 - Richard Coleman – Term until 2024
 - W. Reeves Gilmore, Chair – Term until 2023
 - Al Grimshaw – Term until 2023
 - James Nealey, Vice Chair – Term until 2023
 - Mike Parker - Term good until 2025
 - Open position (Alt) – Term for one year
 - Open position (Alt) – Term for one year
- **Zoning Board of Appeals Members (ZBA) – staggering Terms of three years -**
 - Howard Sawyer – Term until 06-30-2025
 - Julian Cannell – Term until 06-30-2024
 - Bryan Field – Term Until 06-30-2025
 - Dan McCarthy – Term Until 06-30-2024
 - Pegi Miller – Term Until 06-30-2025
 - Kenneth Kornfield – Term Until 06-30-2025